

Project Management Employment Program

Week 1 – Project Management Fundamentals / job networking/interviewing skills (40 hours)

Monday morning

- The instructor will help each student complete the PMI® (Project Management Institute) registration process for the PMP® certification exam based on the student's work experience.
 - All students must bring their resumes and work history information.
 - The instructor will coach the students on how to complete the application.
 - If the students already have documented 35 contact hours, they can submit the application once completed. Otherwise, submission of the application will be done at the end of the week once they have completed the Project Management Simulation Workshop. The workshop will provide them with the 35 contact hours.

This will take approximately one hour.

- Students will attend a training session on resume writing and interviewing skills. This will take approximately three hours.

Monday afternoon - Thursday

- Students will attend a three and a half-day training session on practical project management and how to apply the PMBOK concepts on real-world projects including an interactive project simulation (software-based). The TSPM© certification is available to students who meet or exceed the grading criteria. [Click here for more information on this course.](#)

Friday (5 hours)

- Students will participate in a mock interview.
- Students will attend a half-day session on networking and job search (e.g., LinkedIn, other tools).
- Students will attend forums with job placement recruiters to discuss the current job marketplace and where to look for project management jobs.
- The instructor will provide each student with a license to use the TenStep Project Management Methodology.

Week 2 –Four days of focused study for the PMP® Exam / Microsoft Project (40 Hours)

Monday through Thursday - PMP® Exam preparation (35 hours, instructor available at lunch)

- Students will practice for the exam by taking quizzes and practice exams.
- Students will learn tips and techniques for studying for the exam.
- Students will receive a Georgia Perimeter College Certificate of Completion of the Project Management Employment Program for completion of course work.

After the two-week program you can continue your PMP study with our ReadySetPass self-paced online class and exam bank. We may also provide weekly coaching sessions for all of the class alumni to continue to network and share experiences, job results, key learnings, etc.

Friday

- Students will attend a one-day Microsoft Project class.

Week 3 and 4 (Optional)

- Two or three days of facilitated coaching sessions on PMBOK topics, if needed
- Weekly coaching sessions for all of the class alumni to continue to network and share experiences, job results, key learnings, etc.

Class Length

- Ten days